

**MOUNT SHASTA FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING AGENDA**

**WEDNESDAY, DECEMBER 18, 2019**

**10:00 A.M.**

**600 MICHELE DRIVE**

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**CHAIRMAN ROBERT ASHWORTH**

**VICE-CHAIRMAN JACK MILLER**

**DIRECTOR MIKE HAMILTON**

**DIRECTOR RICHARD KIEWER**

**DIRECTOR**

**CHIEF MATT MELO**

**CHIEF RICK JOYCE**

**BATTALION CHIEF JOHNATHAN DUNCAN**

**SECRETARY CHRIS WEAVER**

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**ITEM:**

1. Call to Order, Chaplain to give Invocation, and Flag Salute
2. Roll Call
3. Approval of Minutes for the Regular Board Meeting of November 20, 2019
4. **Public Comment on Open/Closed Session Items:** This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.
5. Cash Report for November 2019
6. **Old Business and Board Directives from Previous Meetings**
  - 6a. Progress report on 5-year plan for District/City
  - 6b. Board review and approval of audited financial statements for the District's fiscal years 2017 and 2018. We have an existing contract for fiscal years 2019 and 2020 audit. Cost is \$10,600.
7. **NEW BOARD BUSINESS AND POSSIBLE ACTION**
  - 7a. Vote on new Board officers for 2020-2021
8. Next regularly scheduled Board Meeting is for Wednesday, January 15, 2019 at 10:00 a.m.

**9. Deposits**

- \$ 25.00 Baker restitution
- \$ 16,000.00 Proceeds from sale of 2009 Dodge PU
- \$ 154.51 US Bank rebate 7/30/19 – 9/30/19

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**10. Fund Transfers**

- \$ 25,629.00 Transfer from Contingency (#800000) to Salaries and Wages ((#611000)  
To cover OES Station Coverage Strike Team payroll

**11. Payment of the Bills – a detailed list containing all payees and payment amounts will be provided during the meeting.**

**12. Ratify Payroll Claims- Supporting documentation will be provided during the meeting**

- Regular Payroll: 11.08 – 11.21.19
  - \$228.57 wages
  - 37.86 Federal taxes
- Regular Payroll: 11.22 – 12.05.19
  - \$ 109.67 wages
  - \$ 18.16 Federal taxes
- Annual Uniform Allowance: 01.01 – 12.31.19
  - \$3127.25 wages
  - \$ 640.50 Federal taxes
- Strike Team Payroll: 10.25 – 11.01.19 OES Station Coverage (State)
  - \$18,440.74 wages
  - \$ 5,570.86 Federal taxes
  - \$ 599.33 State taxes

**15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.**

**16. Adjournment**



